



# 7th ACI EUROPE Eco-Innovation Award



## 2016 AWARDS CRITERIA AND ASSESSMENT GUIDE

### JUDGING PANEL

As determined by the Advisory Board Members at their first meeting, the judging panel will be the members of the Advisory Board.

### INTRODUCTION

These awards are presented to airports for excellence and achievement across a wide range of disciplines. An Airport Eco-Innovation Award is being made for the seventh time this year.

To enter for this award, airports must be accredited to Airport Carbon Accreditation at any level and are required to submit, in no more than 1000 words, why they should be honoured as 'best airport' and to provide supporting evidence electronically, with no more than 1 document (app. 10 pages, including annexes) per section (environmental awareness, carbon management, stakeholder engagement, emissions and noise performance). Specifically, for the Airport Eco-Innovation Award, please provide details of best practices with regards to recognizing, addressing and reducing your airport's environmental impact, with particular reference to:

### I) ENVIRONMENTAL AWARENESS

- **Evidence of an environmental management system to objectively monitor and assess the environmental impact (including surface and ground water management, habitat and ecology)**
- **Evidence of a medium term (3-5 year) sustainable action plan to reduce environmental impact whilst meeting economic requirements**
- **Addressing noise and air quality concerns of local residents**
- **Increased waste management activities supported by recycling targets and waste avoidance programme**
- **Carbon footprint / emissions reductions strategies**

### II) CARBON MANAGEMENT

- **Measurement and Reporting**
- **Staff training**
- **Staff engagement and awareness about what they can do to support the airport in decreasing its carbon footprint**
- **Consideration of carbon impacts of investment decisions and in strategic plans**

### III) STAKEHOLDER ENGAGEMENT

- **Third party companies operating at the airport**
- **Surface transport organisations**
- **Air traffic control and airlines**
- **Regulators**
- **Local community: Concrete evidence that the airport has adapted the way it operates in direct response to community engagement**

### IV) EMISSIONS AND NOISE PERFORMANCE

- **Evidence of setting and reaching goals and objectives to enhance best practice**
- **Coordinated schemes to encourage all airport staff across sectors to monitor operations**

The applications will be adjudicated at the Advisory Board meeting and the awards announced at the Gala Dinner of the ACI EUROPE General Assembly, Congress and Exhibition 2016 in Athens. The member of the Judging Panel can decide to single out a specific application, on the basis of qualitative criteria, especially in the area of innovation. Therefore, the selection process can lead to select one airport for the Eco-Innovation Award and a special prize for fast-progressing airport.

### PROPOSED JUDGING CRITERIA

The following qualitative quantitative assessment criteria are proposed, noting that assessment is graded on a scale of 1-4 points, with 4 being the highest. To attain a note of 4 the applicant should also have met the requirements of points 1 through 3. Also, the Advisory Board may wish to give additional weighting to points 5 and 6 for example.

Details of best practices with regards to recognizing, addressing and reducing the airport's environmental impact. 1 point recognition, 2 points recognition and addressing, 3 points reducing, 4 points evidence of a medium term (3-5 year) sustainable action plan. These points will be granted provided that the action plan can be assessed against concrete deliverables.

**Evidence of employee training and engagement:** 1 point, basic environmental awareness training for company staff; 2 points, structured environmental training for specific airport operational or management functions; 3 points; programmed environmental training across the company; 4 points; environmental training incorporated in environmental / sustainable action plan

**Good practice in carbon management:** 1 point, mapping, 2 points mapping plus staff training, 3 points, staff engagement and awareness about what they can do to support the airport in decreasing its carbon footprint, 4 points, consideration of carbon impacts in investment decisions and in strategic plans.



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**Stakeholder engagement, including communications aspects;** 1 point, inclusion of several third party companies operating on the airport, 2 points inclusion of surface transport and or air traffic control, airline companies operating on the airport, and local communities 3 points, inclusion of regulators, whether local or national, 4 points, consultation and cooperation with NGOs.

**Emissions and Noise performance;** 1 point, evidence of best practice in controlling and reducing noise and emissions to air, ground and water (including carbon emissions), 2 points, evidence of setting goals to enhance best practice, 3 points evidence of setting and achieving goals to enhance best practice, 4 points, evidence of coordinated schemes to encourage all airport staff across sectors to monitor operations.

Level of airport company management involvement. 1 point if departmental management only involved, 2 points if several departments involved, 3 points if companywide initiative, 4 points if top management engaged.

**Degree of innovation:** 1 point if action taken is or should be considered as business as usual, 2 points if improved business practice, 3 points if it goes beyond business as usual, 4 points if it sets new benchmarks. (Note it may be useful to rate the notion of business as usual to the level of participation in ACA as this is a proxy for the level of environmental / sustainable management already achieved).

**Scope and complexity;** 1 point if action taken covers a single environmental impact / area, 2 points if it encompasses several environmental impacts / areas, 3 points if it encompasses noise, air quality and carbon management; 4 points if it encompasses a wider range of environmental impacts.

**Recognition of effort:** 1 point if no or limited internal publicity of action taken, 2 points if initiative published in internal or company literature / magazines, 3 points if commented upon externally by local or aviation press, 4 points if effort taken to publicise achievements.

## DEADLINE FOR ENTRY:

All entries should be received in electronic format, together with the entry form and administrative fee of €350, by Friday 18th March 2016. Entrants will be assessed by a prestigious panel of judges from within the industry and key institutional stakeholders, and winners will be announced at the Gala Dinner of the ACI EUROPE General Assembly Congress and Exhibition 2016 in Athens.

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